

# Auburn Career Center



## Auburn Vocational Board of Education Regular Board Meeting Agenda October 1, 2024 6:30 pm

### Item #1 Roll Call

___ Mr. Todd Albright	___ Ms. Neysa Gaskins	___ Mr. Roger Miller
___ Ms. Jean Brush	___ Mr. Thomas Hach	___ Ms. Barb Rayburn
___ Mr. Kenneth Cahill	___ Mr. Geoffrey Kent	___ Ms. Mary Wheeler
___ Dr. Susan Culotta	___ Ms. Sherry Maruschak	

### Item #2 Pledge of Allegiance

### Item #3 Approve Agenda

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #4 Approve Minutes of the September 3, 2024 Regular Meeting and September 19, 2024 Special Meeting

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #5 Administrative Report(s)

- AOS required Fraud Training (8 minute video)
- 2023-2024 Report Card

**Item #6     Facilities - Update**

**Item #7     Public Participation**

**TREASURER'S AGENDA**

**Item #8     Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending August 31, 2024 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. *(Attachment #8)*

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #9     Approve Transfers**

It is my recommendation that the Board approve the following transfers from the General Fund effective October 1, 2024.

<b>Fund</b>	<b>Amount</b>	<b>Purpose</b>
Bond Retirement Fund \$2.8 million Bond <small>Roof Replacement/HB 264 energy improvements (2011)</small>	\$460,000-P \$16,787-I	Outstanding Principal and Interest - Transfer to Bond Retirement Fund (002-9211)
Bond Retirement Fund \$2.3 million Bond <small>Roof Replacement/HB 264 energy improvements (2012)</small>	\$525,000-P \$24,804-I	Outstanding Principal and Interest Transfer to Bond Retirement Fund (002-9212)
Bond Retirement Fund \$.6 million Bond <small>Roof Replacement/HB 264 energy improvements (2012)</small>	\$145,000-P \$7,316-I	Outstanding Principal and Interest Transfer to Bond Retirement Fund (002-9213)

Bond Retirement Fund \$1.745 million Bond B-Wing Roof Replacement & TLC Parking Lot (2018)	\$1,170,000-P \$169,176-I	Outstanding Principal and Interest Transfer to Bond Retirement Fund (002-9218)
Bond Retirement Fund \$1.3 million Bond Horticulture Parking Lot, Main Building Window Replacement (2021)	\$796,000-P \$39,804-I	Outstanding Principal and Interest Transfer to Bond Retirement Fund (002-9221)
Bond Retirement Fund \$3.1 million Bond Public Safety Building (2023)	\$2,760,000-P \$698,470-I	Outstanding Principal and Interest Transfer to Bond Retirement Fund (002-9223)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #10 Approve 2024-2025 Purpose Statement/Activity Budgets

It is my recommendation that the Board of Education approve the following purpose statements/activity for the 2024-2025 school year.

Program	Fund Number	Last Year Balance 7/1/24	Revenue Anticipated
Advanced Manufacturing	200-902A	\$ 70.00	\$ 500.00
Allied Health Technology	200-901A	\$ 644.92	\$ 0.00
Architecture & Project Management	200-909A	\$ 0.00	\$ 300.00
Automotive Collision	200-985A	\$ 407.51	\$ 0.00
Automotive Technology Jr. & Sr.	200-912A	\$ 3,447.73	\$ 0.00
Computer Networking & Technology	200-903A	\$ 231.04	\$ 0.00
Construction Jr. & Sr.	200-987A	\$ 1,025.50	\$ 1,000.00

Cosmetology Jr. & Sr./Holland	200-992A	\$ 1,234.30	\$ 1,850.00
Criminal Justice & Security	200-997A	\$ 0.00	\$ 0.00
Culinary Arts Jr. & Sr.	200-940A	\$ 3,338.80	\$3,500.00
Dental Assistant Technician	200-988A	\$ 0.00	\$ 0.00
DECA	200-930A	\$ 0.00	\$ 0.00
Education Career Pathways-Teaching Professions	200-945A	\$ 175.16	\$ 0.00
Electrical Engineering Prep	200-996A	\$ 11.57	\$ 1,000.00
Emergency Medical Services	200-927A	\$ 563.75	\$ 0.00
Esports	200-999A	\$ 0.00	\$ 0.00
HVAC Jr. & Sr.	200-937A	\$ 0.00	\$ 600.00
Interactive Multimedia Jr. & Sr.	200-907A	\$ 1,534.15	\$ 1,000.00
National Technical Honor Society	200-908A	\$ 0.00	\$ 500.00
Patient Care Technician Jr. & Sr.	200-995A	\$ 204.70	\$ 0.00
Plant, Turf & Landscaping Management	200-915A	\$ 43,296.72	\$ 45,000.00
Practical Nursing Adult	200-911A	\$ 829.83	\$ 0.00
Pro Web & Game Design	200-982A	\$ 1,016.25	\$ 0.00
Production & Welding Tech	200-925A	\$ 6,972.78	\$ 0.00
SADD	200-950A	\$ 801.97	\$ 0.00
Skills USA	200-990A	\$ 902.29	\$ 1,750.00
Student Leadership Team	200-914A	\$ 0.00	\$ 500.00
Technology Engineering & Design	200-917A	\$ 43.11	\$ 0.00

Welding Jr. & Sr.	200-924A	\$ 439.04	\$ 0.00
District Wide Student Travel	200-998A	\$ 3,165.83	\$ 3,500.00
<b>Total</b>		<b>\$ 70,356.95</b>	

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## **SUPERINTENDENT'S AGENDA**

### **Item #11 Approval of Resolution of The Board of Education of the Auburn Vocational School District accepting the Contractual Agreement with the Career and Technical Association (C.A.T.A.)**

It is my recommendation that the Board approve the Resolution accepting the Contractual Agreement with the Career and Technical Association (C.A.T.A) effective July 1, 2024 to June 30, 2027 (Attachment Item #11)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #12 Human Resources**

It is my recommendation to approve the following Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #12)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #13 Resolution Adopting an Employment Separation Agreement and Release**

It is my recommendation to approve the following Resolution adopting an Employment Separation Agreement and Release with Laura Ciszewski (Attachment Item #13)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #14 Resolution Adopting an Employment Separation Agreement and Release**

It is my recommendation to approve the following Resolution adopting an Employment Separation Agreement and Release with Blair Suttles (Attachment Item #14)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #15 Approve Resolution to Abolish Vacant Administrative Position**

WHEREAS, the Auburn Vocational School District Board of Education ("Board") adopted Board Policy 1540 ("Suspension of Administrative Contracts") pursuant to R.C. 3319.171 ("Administrative Personnel Suspension Policy") with input from the Superintendent and all assistant superintendents, principals, assistant principals, and other administrators employed by the Board under R.C. 3319.02 ("Assistant Superintendents and Other Administrators") administrative contracts.

WHEREAS, Board Policy 1540 and R.C. 3319.171 permits the Board to proceed in achieving a reduction in the administrative staff by abolishing R.C. 3319.02 administrative position with the recommendation of Superintendent Brian Bontempo ("Superintendent").

WHEREAS, Board Policy 1540 and R.C. 3319.171 permits the Board to proceed in achieving a reduction in the administrative staff by abolishing R.C. 3319.02 administrative positions in accordance with the best interest of the Auburn Vocational School District, which is the primary factor in achieving a reduction in the administrative staff, given that R.C. 3319.02 administrative positions are not interchangeable.

WHEREAS, Board Policy 1540 and R.C. 3319.171 permits the Board to achieve a reduction in the administrative staff by abolishing R.C. 3319.02 administrative position due to financial conditions affecting the Auburn Vocational School District.

WHEREAS, pursuant to Board Policy 1540 and R.C. 3319.171, the Superintendent has recommended and is recommending that it is in the best interest of the Auburn Vocational School District for the Board to achieve a reduction in the administrative staff and given that R.C. 3319.02 administrative positions are not interchangeable – at this October 1, 2024 regularly-scheduled Board meeting – by abolishing the following R.C. 3319.02 administrative position, due to financial conditions affecting the Auburn Vocational School District:

1. Director of Aspire and Assessment

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #16 Approval of Consent Agenda**

Approve that Item #17 A - G to be approved as a consent motion.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #17 Consent Agenda: Contracts/Affiliation Agreements**

Resolution to approve the following contracts and affiliation agreements:

- A. *Training Agreement between Auburn Career Center and Visiting Angels (Attachment #17A)*
- B. *Training Agreement between Auburn Career Center and Magnet (Attachment #17B)*
- C. *Universal Membership Agreement between Auburn Career Center and Equifax Workforce Solutions, LLC (Attachment #17C)*
- D. *Mayfield Heights High School EMT-B/Fire 1 and 2 Program Agreement (Attachment #17D)*
- E. *Public Safety Affiliation Agreement(s) 24-25 SY (Attachment #17E)*
  - a. *Liberty Township Fire Department*
- F. *High School Affiliation Agreement(s) 24-25 SY (Attachment #17F)*

- a. *A.K. Electric, LLC*
- b. *American Controls, LCC*
- c. *Major Waste Disposal*
- d. *Marks Building Co.*
- e. *RJ Martin Electric*
- f. *Truline Industries*
- g. *Villers Advanced Electric*
- G. *Educator Career Pathways Affiliation Agreement(s) 24-25 SY (Attachment #17G)*
  - a. *Madison Local Schools*

A consent agenda provides for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #18 Approve High School Online Delivery Instruction Plan (R.C. 3313.482)**

It is my recommendation that the Board approve the following Online Delivery Instruction Plan for SY24-25. (Attachment Item#18)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #19 Executive Session**

Motion for the Auburn Vocational School District Board of Education ("Board") to recess into executive session pursuant to R.C. 121.22 for the following purpose: (1) the dismissal, discipline or complaint of a public employee or official pursuant to R.C. 121.22 (G)(1). Upon conclusion of this executive session, the Board President shall gavel the Board back into open session at this location. All matters discussed in this executive session are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the precessings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.



\_\_\_ Mr. Todd Albright      \_\_\_ Ms. Neysa Gaskins      \_\_\_ Mr. Roger Miller  
\_\_\_ Ms. Jean Brush      \_\_\_ Mr. Thomas Hach      \_\_\_ Ms. Barb Rayburn  
\_\_\_ Mr. Kenneth Cahill      \_\_\_ Mr. Geoffrey Kent      \_\_\_ Ms. Mary Wheeler  
\_\_\_ Dr. Susan Culotta      \_\_\_ Ms. Sherry Maruschak

Motion \_\_\_\_\_

Time In: \_\_\_\_\_

Second \_\_\_\_\_

Time Out: \_\_\_\_\_

### **Item #20   Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #21   Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

Time: \_\_\_\_\_

*Please Notice Enclosures: Attachments*  
**Regular Board Meeting**  
**Thursday, November 7, 2024 @ 6:30 pm**